



## **IMPORTANT:**

Be sure to take a photo of each page for your records!

### **Student/Parent Contact Information Sheet**

<b>Name of Student Rider(s):</b>	
<b>Name of Parent(s)/Guardian(s):</b>	
<b>Parent(s)/Guardian(s) Phone Number:</b>	
<b>Name of Emergency Contact:</b>	
<b>Emergency Contact Number:</b>	
<b>Email Address:</b>	
<b>Mailing/Billing Address:</b>	
<b>Driver's License Number for Checks:</b>	



## Horseman Code of Conduct

**Check each box after having carefully read and understood each code.**

The Riding School is an **educational facility** that teaches how to properly care for a horse and ride a horse. The Horseman Code of Conduct ensures safety and respect for our instructor, horses, students, and facilities. Failure to adhere to this policy creates a dangerous environment for horses and other students and therefore, students are subject to expulsion for repeated offenses.

☐ **The Horse & Safety Always Comes First.**

The Riding School gives all students the tools and wisdom to create an environment that is safe, healthy, and fun for horses. Our philosophy of coaching ensures the health, longevity, and quality of life for our horses. Horses are not playthings, but intelligent friends with their own life experience. Ensure your conduct always puts the horse first.

☐ **Come With An Open Mind.**

Check your ego at the gate and be ready to follow the rules of The Riding School. Be ready to learn something new and conduct yourself with respect for animals and humans.

☐ **Take Initiative & Participate In Your Learning Experience.**

The Riding School is a hands-on learning environment. Show us what you know and what you've learned. Look around you and look for opportunities to care for your horse, the stable, and help Ms. Beth, other students, and yourself.

☐ **If you're unsure - ask!**

There are no stupid questions. Always ask questions first. Ask safety questions.

☐ **Always be aware of your surroundings.**

Horses are prey animals. This means they are always aware of their surroundings and rely on YOU to keep them safe from harm. Pay attention to activities and conditions around you. Notice when conditions are not safe and help create a safe environment by following the rules.

☐ **Always ask before feeding the horses.**

All horses have special needs and diet, do not feed any food without express permission from Ms. Beth.

☐ **Keep feet on the ground at all times.**

Horses are prey animals, startle easily, and run from threats. No running, jumping, arm waving, climbing, screaming.

***I have read and understand the policies listed above. I agree to adhere to these policies.***

**Signature of Student(s):** \_\_\_\_\_

**Signature of Parent/Guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Beth Boyer Signature:** \_\_\_\_\_



☐ **Ask before entering horse corrals.**

No one may enter the horse corrals without express permission from Ms. Beth. This is for human and horse safety.

☐ **Speak with a calm confident voice.**

Horses have sensitive hearing. Loud noises, screaming, squealing frighten horses.

☐ **Look for ways to help. Always ask first.**

**Do approved stable management tasks:** raking, extra grooming, oiling tack, helping other students, picking up trash, sweep. Advanced students can learn other skills such as clipping, organizing tack, approved feeding tasks, etc.

☐ **Wear appropriate clothes and shoes.**

Students must wear riding pants or jeans. No leggings as they may slip off the leather saddles. Riding pants must cover ankles. No shorts permitted. Boots must cover ankles.

☐ **Take care of and clean equipment.**

Treat all equipment as if it's your own. Hundreds of students are using the equestrian equipment. Think of other students that come after you and keep them clean.

☐ **No Gum.**

Pick up all trash, wrappers, and place them in proper receptacles.

☐ **Be Open To Learn New Horseman Tasks & Techniques.**

Be open to learning how to do things in a new way. Ask for advanced learning opportunities, projects, and tasks.

☐ **Practice Your Skills.**

Take the time to do it right, so that it takes no time at all. Be prepared to practice your tacking skills, grooming skills, and help other students.

*I have read and understand the policies listed above. I agree to adhere to these policies.*

**Signature of Student(s):** \_\_\_\_\_

**Signature of Parent/Guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Beth Boyer Signature:** \_\_\_\_\_



## The Riding School Horsemanship Coaching Policy

The average session period takes between 2.5-3 hours. This period includes the following procedures in addition to (30 minute-60 minute) riding time. Every procedure is an important learning opportunity. Plan your schedule accordingly. Horsemanship lessons prioritize horse care and stable management. Students who arrive late will experience less time in the saddle and will still be required to complete horsemanship tasks.

<input type="checkbox"/> Retrieving riding gear and tack <input type="checkbox"/> Moving a horse to the cross ties <input type="checkbox"/> Grooming the horse <input type="checkbox"/> Tacking the horse <input type="checkbox"/> Walking the horse to the ring <input type="checkbox"/> Groundwork inside the ring	<input type="checkbox"/> In saddle riding <input type="checkbox"/> Moving horse back to cross ties <input type="checkbox"/> Untacking and grooming horse <input type="checkbox"/> Cleaning tack, saddle, and mucking cross ties <input type="checkbox"/> Moving horse back into stall <input type="checkbox"/> Putting on any blankets and covers
---	--

If you or your student are unable to attend your scheduled session, PLEASE reschedule and confirm with Ms Beth **24 hours or more** in advance by phone or text. No shows and unscheduled sessions will be charged as scheduled.

Sessions are NOT cancelled on rainy days. Horsemanship coaching sessions include much more than horse riding. Therefore, unmounted educational experiences will be held during inclement weather as part of our regular coaching program. These experiences will include a multitude of subjects that will enable students to better understand and care for horses.

Equestrian helmets with harnesses are required. No equestrian helmet, no riding, no make-up. The Riding School has a variety of equestrian helmets to choose from; however we encourage you to purchase a helmet when you make a commitment to riding to ensure the best fit. Equestrian boots are required. Proper equestrian clothing is recommended. No leggings. The Riding School has items available for sale.

### **No jumping without an instructor present.**

All lessons are payable on the first lesson day of the series. Otherwise, students will be charged on an individual session basis. All packages are paid in advance and are non-refundable. For checks, write down the driver's license number and phone number. Make checks payable to The Riding School. There will be a \$25.00 service charge on all returned checks. Payment terms and conditions are subject to change at any time.

***I have read and understand the policies listed above. I agree to adhere to these policies.***

**Signature of Student(s):** \_\_\_\_\_

**Signature of Parent/Guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Beth Boyer Signature:** \_\_\_\_\_



## The 3 Phases of The Horsemanship Coaching

### **Phase 1 - Grooming & Tacking**

When students arrive at The Riding School they will begin by grooming and tacking their horse.

**Students will complete the following tasks:**

- Select their grooming kit
- Retrieve the horse's tack box
- Select a saddle along with appropriate pads
- Groom horse
- Tack horse

**With guidance, students will learn how to groom their horse and safely and properly tack their horse.**

### **Phase 2 - Handling & Riding**

Once a student has carefully groomed and tacked their horse, they will then be instructed on proper handling of their horse outside and inside of the ring.

Students will learn how to safely guide, walk, and mount a horse and begin the essential training necessary to become a safe and mindful horse rider. Every coaching session inside the ring is unique, different, and focused on specific skills at each rider's level of riding.

### **Phase 3 - Untacking, Grooming, Stable Management**

Once a student has enjoyed their time in the ring with Beth and their horse, they will learn the skills to wind down their horse, clean tack, return their tack and equipment, clean their cross-tie and clean after their horse. These tasks typically include mucking up, sweeping, cleaning and organizing tools, assisting in feeding, and other activities under the instruction or direct guidance of Beth. Be prepared to remain after the Handling & Riding phase to complete this phase.

Students learn to contribute to and create a safe and healthy environment for horses and other riders.

**This phase is often misunderstood and underappreciated because it's the perfect time for riders to reflect on their lessons learned before and during their time in the ring and to bond with their horse after a shared experience.**

*I have read and understand the policies listed above. I agree to adhere to these policies.*

**Signature of Student(s):** \_\_\_\_\_

**Signature of Parent/Guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_





RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

BY SIGNING THIS AGREEMENT, YOU ARE GIVING UP CERTAIN LEGAL RIGHTS, INCLUDING THE RIGHT TO RECOVER DAMAGES IN CASE OF INJURY, DEATH, OR PROPERTY DAMAGE. READ THIS AGREEMENT CAREFULLY BEFORE SIGNING IT. YOUR SIGNATURE INDICATES YOUR UNDERSTANDING OF AND AGREEMENT TO ITS TERMS.

By this agreement, made and entered this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between \_\_\_\_\_, hereinafter referred to as "I" and Riding School, hereinafter referred to as "THIS STABLE".

On behalf of myself, my personal representatives, heirs, next-of-kin, spouse and assigns, I HEREBY:

1. Voluntarily request to participate in riding instruction as a student at this stable, and that student will either ride his or her own horse, or school horses provided by THIS STABLE for instructional purpose.
2. Understand that horses are unpredictable by nature and that a horse may, without warning or any apparent cause, buck, stumble, fall, rear, bite, kick, run, make unpredictable movements, spook, jump obstacles, step on a person's feet, push or shove a person, saddles or bridles may loosen or break –all of which may cause the rider to fall or be jolted, resulting in serious injury or death, and that horseback riding is a dangerous activity and involves RISKS that may cause SERIOUS INJURY AND IN SOME CASES DEATH, because of the unpredictable nature and irrational behavior of horses, regardless of their training and past performance.
3. Voluntarily assume the risk and danger of injury or death inherent in the use of the horse, equipment and gear provided to me by Stable, and RELEASE, DISCHARGE AND PROMISE NOT TO SUE the Stable, doing business under its own name or any other name and/or any of its owners, officers, employees and agents (hereinafter the "Releasees"), for any loss, liability, damage, or cost whatsoever arising out of or related to any loss, damage, or injury (including death) to my person or property.
4. Release the Releasees from any claim that such Releasees are or may be negligent in connection with my riding experience or ability including but not limited to training or selecting horses, maintenance, care, fit or adjustment of saddles or bridles, instruction on riding skills or leading and supervising riders, and/or trails and/or while riding a horse, and/or while in transit to or at horse shows, including riding in horse shows and fun days at this stable or off the premises, trail rides, or similar expeditions, and for any time I or my child or legal ward shall lose from employment or school or other activity, and for medical expenses or any other expenses incurred because of such bodily injury or property damage; and that I hereby, for myself, my heirs, administrators and assigns release and discharge the owners, operators, an sponsors of THIS STABLE and their respective servants, agents, officers and all other participants of and from all claims, demands, actions and causes of action for such injuries sustained to my person, or that of my child or legal charge and /or property.
5. INDEMNIFY, AND SAVE AND HOLD HARMLESS the Stable and its employees and agents from and against any loss, liability, damage or cost they may incur arising out of or in any way connected with either my use of the horse and any equipment or gear provided therewith or any acts or omissions of employees or agents and agree to abide by and follow all instructions given or rules established by the Stable or any of its employees, with regard to my use of the horse or any equipment or gear provided therewith and that upon signing of this agreement, student acknowledges that he/she has read and agrees to be bound to THIS STABLE's lesson policies and rules, including, but not limited to, those listed on the reverse side.
6. Understand that upon mounting the horse and taking up the reins the student is in primary control of the horse and THIS STABLE is not responsible for the results of the student's actions or inactions. The student further agrees to not abuse, misuse, or deliberately agitate the horse as these actions may result in increased risk to himself and others.
7. As the Undersigned expressly agrees that the foregoing release and waiver of liability, assumption of risk, and indemnity agreement is governed by the State of California and is intended to be as broad and inclusive as is permitted by California law, and that in the event any portion of this Agreement is determined to be invalid, illegal, or unenforceable, the validity, legality and enforceability of the balance of the Agreement shall not be affected for impaired in any way and shall continue in full legal force and effect.
8. Acknowledge that this document is a contract and agree that if a lawsuit is filed against the Stable or its owners, agents, or employees for any injury or damage in breach of this contract, the Undersigned will pay all attorney's fees and costs incurred by the Stable in defending such an action.
9. Attest that the student is currently covered by accident-medical Insurance and will remain insured for the duration of all riding instruction at THIS STABLE.  
Name of Insurance company is \_\_\_\_\_  
Policy number is \_\_\_\_\_  
Self-insured ☐

That I further understand that should a medical emergency treatment be required, the current insurance information here listed will be provided to the attending clinic or hospital to cover future payment of incurred bills.

Are you pregnant or do you (or your child) have any history of epileptic seizures, heart condition or any other medical problem that could be affected by horseback riding?

YES ( ) NO ( )

If YES please explain. \_\_\_\_\_

I, THE UNDERSIGNED, BEING OF LEGAL AGE AND OF SOUND MIND AND NOT BEING UNDER THE INFLUENCE OF ALCOHOL, DRUGS, OR INTOXICANTS, HAVE READ AND UNDERSTAND THE FOREGOING AGREEMENT AND RELEASE. I ALSO ACKNOWLEDGE RECEIPT OF A COPY OF THIS AGREEMENT THIS DATE.

PARENT OR GUARDIAN \_\_\_\_\_ DATE \_\_\_\_\_ 20\_\_\_\_

SIGNATURE OF RIDER \_\_\_\_\_ DATE \_\_\_\_\_ 20\_\_\_\_

(If of legal age and not under guardianship)

Phone # \_\_\_\_\_

PARENT/GUARDIAN WAIVER – FOR MINOR

work # \_\_\_\_\_

If the person who is to enter into this agreement (referred to as the "Undersigned" above) is under eighteen (18) years of age, his/her parent or guardian must read and sign the following:

I, \_\_\_\_\_, acting as parent, natural guardian or legal guardian of \_\_\_\_\_ (hereinafter the "minor") hereby affirms that he/she had read the Agreement, understands the Agreement and understands that the Agreement is a release of all claims for injury, death and property damage, and understands and consents to the terms on behalf of him/herself and on behalf of the minor, and agrees to indemnify and save and hold harmless the Releasees from any loss, liability, damage, or cost they may incur because of any defect in or lack of capacity to act on behalf of minor in executing this Agreement.

Parent/Guardian signature \_\_\_\_\_